



SCHEDULE A
INCOME, ASSETS AND LIABILITY DECLARATION FORM
(Use additional sheets if necessary)

PART A:

PERSONAL INFORMATION:

1. Surname of Declarant: _____
(Type or in block letters)

Other Names: _____
2. Date of Birth: Month: _____ Day: _____ Year: _____
3. Place of Birth: Town/City _____ County _____ Country _____
4. Marital Status: Single _____ Married _____ Divorced _____ Separated _____ Widow _____
Widower _____
5. Citizenship: _____
6. Contact Information:
 - a) Home Address: _____
 - b) Mailing Address: _____
 - c) Email Address: _____
 - d) Tel/Cell Phone Number(s): _____
7. Employment:
 - a) Name of Employer (Min/Agency): _____
 - b) Rank/Position/Title: _____
 - c) Date of present appointment: _____
 - d) Nature of employment (contract, permanent, temporary, etc):

 - e) Immediate last appointment (Rank): _____
 - f) Date of last appointment (Firm): _____
 - g) Name of last employer(s): _____
From: _____ To: _____
 - h) Last gross salary per annum: _____



PART B

DETAILS OF INCOME AND ASSETS
(SPECIFY CURRENCY)

1. Income:
- a) Gross Salary per annum: _____
 - b) Allowances per annum: _____
 - c) Sources and Amount of other income per annum: _____

2. Assets:
- a) Cash on hand: _____
 - b) Cash in bank or Financial Institutions in Liberia: *(Give name and address of the bank/institution, name(s) of account holder, type of account).*

 - c) Cash in bank or Financial Institutions outside Liberia: *(Give name and address of the bank/institution, name(s) of account holder, type of account).*

 - d) Treasury bills or investments in securities *(Give details and address of the bank/company, and amount).*

 - e) Amount of money owed to you by debtors/borrowers *(Give details of the debt(s)):*

f) Real Estate:

i.	Location in Liberia	Description	Value
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____



Location outside Liberia	Description	Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

g) **Personal Property:** (other than household items) e.g. vehicles, boats, ships, aircraft, machinery, patent costing, etc. (indicate currency)
Item value: Cost and date acquired (Approx.)

PART C:

PRESENT INDEBTEDNESS/LIABILITIES

1. Amount of Loan(s)/Overdraft(s) (indicate currency) _____
2. Terms of repayment: _____

3. Other Obligation(s): _____

4. State when the loan(s), overdraft(s), or other obligation(s) was/were incurred:



PART D

ASSETS OF CHILDREN AND DEPENDANTS

(This part is to be filled by declarant in respect of her/his children and dependants below 18 years to the declarant's best knowledge)

1. Names and ages of Children

2. Names and ages of Dependents:

3. Cash in Banks/Financial Institutions:

4. Assets in and outside Liberia (*Undeveloped Land, buildings, farms, vehicles, business*)

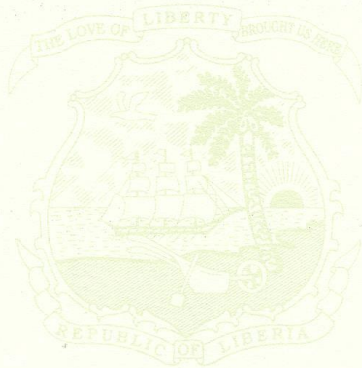
- i. Location or Registration number of vehicle: Name of Child/Dependent
(Indicate village, sub-county, block, plot, district or county, registration number or business name).

- ii. State how each asset valued at over US\$5,000 was acquired and source of funds if purchased or built in case of buildings.



5. Present indebtedness/liability: _____

6. Give any other information you may consider relevant and useful to your declaration





SCHEDULE B
SUMMARY OF INCOME, ASSETS AND LIABILITIES
(State Currency)

A. INCOME

- 1. Gross Salary (per annum) _____
- 2. Allowances (per annum, approx.) _____
- 3. Other Income (per annum):
 - a. Rentals _____
 - b. Profits, Dividends, Interest Royalties _____
 - c. Income from Co-ownership in Properties _____
 - d. Miscellaneous _____
- Total (a - d) _____
- TOTAL ANNUAL INCOME** _____

B. ASSETS

- 1. Cash on hand _____
- 2. Cash in Bank(s) in Liberia (List):
 - a. _____
 - b. _____Total _____
- 3. Cash in Bank(s) outside Liberia (List):
 - a. _____
 - b. _____Total _____
- 4. Securities: Stocks, Bonds, T-bills, etc (List):
 - a. _____
 - b. _____Total _____
- 5. Receivables: Debtors/Borrowers (List):
 - a. _____
 - b. _____Total _____ //



6. Real Properties (List)

- a. Commercial Properties _____
- b. Residential Properties _____
- c. Undeveloped Properties _____
- Total _____

7. Personal Properties

Vehicles, Boats, Ships, Aircrafts,
Machinery, etc (List)

- a. _____
- b. _____
- Total _____

8. Intangible Assets (Patents, Copyrights, Trademarks, etc. (List):

- a. _____
- b. _____
- Total _____

9. Other Assets (List)

- a. _____
- b. _____
- Total _____

TOTAL ASSETS _____

C. LIABILITIES

1. Loans/Overdrafts

- a. _____
- b. _____
- Total _____

2. Other Obligations (List):

- a. _____
- b. _____
- Total _____

TOTAL LIABILITIES _____



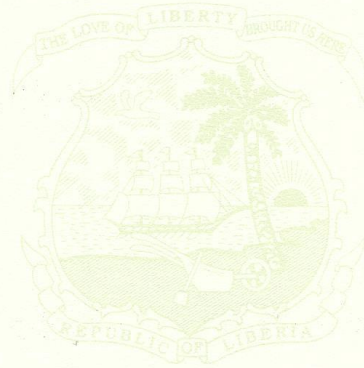
D. NET WORTH (ASSETS MINUS LIBAILITIES)

I, _____ solemnly declare that the financial information I have given above is true, complete and correct to the best of my knowledge.

Name

Signature

Date: MM/DD/YYYY //





SCHEDULE C
PUBLIC OFFICIALS WHO SHALL MAKE DECLARATION OF INCOME, ASSETS
AND LIABILITIES

A. Public Officials Required to Declare

1. LIBERIA ANTI-CORRUPTION COMMISSION
 - Commissioners, Executive Director, Line Managers, Comptroller, Procurement Officers
2. EXECUTIVE BRANCH
 - President of the Republic of Liberia
 - Vice President of the Republic of Liberia
 - Cabinet Ministers/Deputy/Assistant Ministers/Directors
 - Comptrollers and all financial officers of all Government Ministries and Agencies
 - Commissioned and all appointed officers of the Armed Forces of Liberia
 - Superintendents/Assistant Superintendents for Development of Counties
 - Ambassadors and Consuls
3. PUBLIC CORPORATIONS
 - Managing Directors, Deputy Managing Directors, Line Managers, Comptrollers and all financial officers
4. PUBLIC AND AUTONOMOUS COMMISSIONS AND AGENCIES
 - Heads and Deputies of Autonomous Commissions and Agencies, Line Managers, Comptrollers and all financial officers
5. CENTRAL BANK OF LIBERIA
 - Executive Governor, Deputy Governor, Directors, Line Managers and Comptrollers

B. Penalty

Any false declaration of income, assets and liabilities shall subject the declarant to prosecution for perjury in keeping with law. //



SCHEDULE D UNLAWFUL USE PROHIBITIONS

A. Unlawful use prohibitions

It shall be unlawful for any person to obtain or use a declaration:

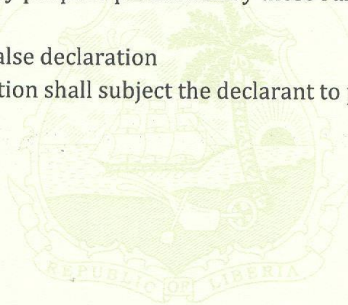
1. For any unlawful purpose
2. For any commercial purpose, other than by news and communications media for dissemination to the general public;
3. For determining a financial soundness of any individual; or
4. For use directly or indirectly, in the solicitation of money for any purpose.

B. Penalty for unlawful use

The LACC shall institute a civil suit against any person who obtains or uses a declaration for any purpose prohibited by these rules.

C. Prosecution for false declaration

Any false declaration shall subject the declarant to prosecution for perjury under the law.





FOR OFFICIAL USE:

1. Date of Declaration: _____

2. Date of Receipt of Declaration: _____

3. Action taken:

a. Acknowledgment Slip issued: _____

b. Filed: _____

c. Sent for verification/clarification: _____

d. Comments:

Name of Receiving Officer: _____

Signature: _____



DECLARATION OF INCOME, ASSETS AND LIABILITY

ACKNOWLEDGMENT SLIP

Name of Declarant: _____

Address: _____

Date of declaration: _____

Delivered by: _____

Comments: _____

Name: _____

LACC Receiving Officer

Signature: _____